

**GENERAL EXCEPTION NOTICE TO THE CHAIR OF THE CORPORATE
PERFORMANCE PANEL OF A KEY DECISION TO BE MADE BY THE CABINET
NOT PREVIOUSLY INCLUDED ON THE PUBLISHED FORWARD PLAN**

Under Regulation 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, local authorities are required to publish a Forward Plan of key decisions to be made by the Executive at least 28 clear days before the date of the meeting at which the decision is to be taken.

In the event that the publication of the intention to make a key decision at least 28 days before the meeting is impracticable, the local authority must inform the Chair of the relevant overview and scrutiny committee (Corporate Performance Panel) of “*the matter about which the decision is to be made*”, in accordance with Regulation 10 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The following notice is hereby provided:

Matter about which the decision is to be made

Cabinet intends to make the following key decision at its meeting on 19 October 2022:

The three-year Enterprise Agreement covering all Microsoft licencing for the authority is due for renewal by 1st November 2022: Approve the renewal with Bytes Software Services

Reason for Decision

To maintain service provision

Reasons why compliance with Regulation 9 was impracticable

The Council's constitution defines a key decision as follows:

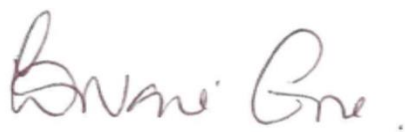
an executive decision which is likely –

(a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

(b) to be significant in terms of its effect on communities living or working in the area comprising two or more wards and electoral divisions in the Council's areas where significant under a) above is £500,000 or more and significant under b) above is one third of the resident population in a ward.

This is the first time that the Microsoft licencing has risen above the £500,000 threshold. As it had not been anticipated that it would do so, it was not included in the forward decision list. The final date for submissions under the framework was 26 September 2022, and Bytes returned the lowest quote. An extension of the date by which the renewal had to take place was sought but has not been agreed by the supplier.

This notice is to be published 5 clear days before any key decision is to be taken by Cabinet on 19 October 2022.



Name Lorraine Gore, Chief Executive
Date: 11 October 2022